

## **Office Policy for Filing Insurance or Medicaid**

Our office is more than happy to file your **dental insurance** as a courtesy; however we are not contracted with your insurance you are. We cannot guarantee payment for your dental services. Although we may **estimate** what your insurance company will pay, they make the **final determination** regarding your benefits. Therefore, it is possible that you may be responsible for more than we initially estimate. It is your responsibility to know your benefits before you schedule an appointment with our office. You are financially responsible for any charges not collected from your insurance company.

If your child is covered by **Medicaid insurance**, we **must** know if your child is covered by any other insurance. With holding this information from our office before your child's appointment is a form of Medicaid fraud.

**Please inform our office of any changes in insurance, address, phone numbers, or health.**

Thank you for your understanding,

Joe R. Keneson, DDS

James Landis, DDS

Patient Name:

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Patient or Guardian Signature

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Date